

**Topic:** Local Boards; Mandatory Training; Zoning  
**Resource Type:** Regulations  
**State:** New York  
**Jurisdiction Type:** Municipal  
**Municipality:** County of Rockland  
**Year (adopted, written, etc.):** 1993  
**Community Type - applicable to:** Urban; Suburban; Rural  
**Title:** County of Rockland Proposed Resolution  
for Certification of Municipal Planning &  
Zoning Board Members  
**Document Last Updated in Database:** May 7, 2017

### ***Abstract***

This is a sample resolution provided by the Rockland Municipal Planning Federation for municipalities within the county to adopt. The resolution requires land use training of Planning Boards and Zoning Boards of Appeal.

### ***Resource***

#### PROPOSED RESOLUTION FOR CERTIFICATION OF MUNICIPAL PLANNING AND ZONING BOARD MEMBERS IN ROCKLAND COUNTY

Submitted by the Rockland Municipal Planning Federation Board of Directors and  
Committee on Certification and Licensing

January 1993

WHEREAS, the Rockland Municipal Planning Federation has been created to maintain a forum in the County of Rockland for the discussion of topics and common problems of land use planning and regulation, zoning, and related problems of interest to its members; to promote the exchange of information, education, and training on planning and zoning methods and techniques; and to promote communication, cooperation and understanding among various constituencies affected by the land use and planning decisions of local governments and,

WHEREAS, it is essential that members of planning and zoning boards have knowledge of both the grants of authority under which they operate, and the principles and practices of land use regulations and planning and,

WHEREAS, there are training opportunities available to municipal officials from the Rockland Municipal Planning Federation and,

WHEREAS, in the absence of current State Legislation to require Certification of respective Board members, the Rockland Municipal Planning Federation recommends that

\_\_\_\_\_ support and encourage such Certification by enacting legislation mandating that current and future Planning and Zoning Board members be certified by taking prescribed courses.

NOW THEREFORE BE IT RESOLVED that the Rockland Municipal Planning Federation is hereby authorized by the Town Board of the Town of

\_\_\_\_\_ to provide three Certification courses consisting of 1) a general education course pertinent to all boards 2) a basic course geared for a specific Board, and 3) an update course of case law and State legislation related to land use issues. The Board member shall have two years to complete the Certification.

BE IT FURTHER RESOLVED that a Re-Certification shall be required biannually consisting of attendance at an update course of case law and State legislation offered by the Federation.

BE IT FURTHER RESOLVED that lack of Certification shall in no way affect a member's ability to serve on a board or vote on matters coming before that board, but failure to be certified or re-certified as herein provided may be "cause" for removal by the Town Board of both first term and veteran board members and,

BE IT FURTHER RESOLVED that the Town Board may grant extensions of time for justifiable reason, but cannot waive the certification or re-certification requirements.

AND BE IT FURTHER RESOLVED, that said resolution shall be incorporated into the rules and regulations of both the planning board and zoning board of appeals.